



Wye School
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Provider Access Policy

Review Timetable

The Policy will be reviewed every year, as set out below:	
Policy reviewed centrally	n/a
Policy tailored by individual schools	September 2025
Policy ratified by Local Governing Bodies	October 2025
Renewal Date	October 2026
Author	Phil Maisey and Lucy Drake

Wye School Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in Years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (Year 8 to 9) and two encounters for pupils during the 'second key phase' (Year 10 to 11). For pupils in the 'third key phase' (Year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours, and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to.
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider).
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils, ensuring the list of entitlements listed in the section above can be delivered.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

- Canterbury Christchurch University
- BEMIX
- Apprenticeships Support and Knowledge (ASK)
- CXK
- East Kent College
- The University of Kent
- Brockhill Park Performing Arts College
- Norton Knatchbull Grammar school

- Highworth Grammar School
- The EKC Group
- Manpower
- Barry Fuller Football Academy
- Ashford College
- Royal Mail
- The Army
- The Royal Navy
- Ashford Security Ltd
- Kent and Medway Medical School
- MEP Contractors
- Kent Construction Consultants Limited
- Harlow College
- University of Exeter
- East Kent Foot Care
- Kent Police
- ST|EM

In addition to this we also worked closely with a range of practising and retired professionals from different specialisms who also ran group sessions for our students, representing companies that offer apprenticeships and other further training.

Destinations of our pupils

In 2025 our Year 11 pupils moved to a range of providers:

- 98% are now in education or training.
- 13% continued their studies at Wye School to study three A-Levels.
- 81% continued their studies at alternative further education providers.
- 4% undertook an apprenticeship or traineeship.

In 2025 our Year 13 pupils moved to a range of providers:

- 55% continued immediately into Higher Education.
- 35% continued straight into employment; 13% of which went onto an Apprenticeship.

Management of provider access requests

Procedure

A provider wishing to request access should contact Phil Maisey, Assistant Principal, Telephone: 01233 811 110 Email: phillip.maisey@wyeschool.org.uk

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

	Activity
Year 7	Careers sessions in tutor time Skills Builder Life skills in drop down days PSHE Lessons-unit on Living in the Wider World Careers introduction assembly

	Careers in Curriculum – subject-based lessons Engagement activity with employers/industry Provider Engagement– Interaction with current students STEM Event
Year 8	Careers sessions in tutor time PSHE Unit on Living in the Wider World Careers introduction assembly Careers in Curriculum – subject-based lessons Engagement activity with employers/industry A range of assemblies and smaller targeted sessions from a broad group of local access providers. Provider Engagement Provider Engagement -FE/HE STEM Event Careers fair and Tutor sessions
Year 9	Careers sessions in tutor time PSHE Unit on Living in the Wider World Careers introduction assembly GCSE option support CSK careers assembly and parental session KS4 Options Assembly with Providers present Options Evening- Careers Advisor available for advice and guidance Employer engagement Engagement activities with a range of employers and further education providers. Interview skills sessions. Mock interview sessions with a minimum of two external employers. Provider Engagement Provider Engagement -FE/HE Careers fair and tutor sessions
Year 10	Careers sessions in tutor time Careers introduction assembly Post 16 assembly led by a range of post 16 pathway providers Engagement activities with a range of employers and further education providers. 30:30 event with Federation of Small Businesses Preparation for Work Experience assembly Work Experience opportunity during Enrichment Week Work-based experience- employer engagement CCCU work placement taster day with local employers Provider Engagement- visit Provider Engagement -FE/HE – Interaction with current students Apprenticeship Support and Knowledge- Information and Support Careers fair and tutor sessions
Year 11	Careers sessions in tutor time Careers introduction assembly Engagement activities with a range of employers and further education providers. Group careers interviews 1:1 careers interviews - CXK Employer engagement Employer engagement assemblies Work-based experience- employer engagement Provider Engagement- FE/HE visit Provider Engagement -FE/HE Apprenticeship Support and Knowledge- Information and Support
Year 12	1:1 careers interviews

(last offered in 2024/25)	Careers assembly by CXK PSHE Unit on Post 18 Study Employer engagement Engagement activities with a range of employers and further education providers. Work Experience placements (selected students – extra-curricular) Work Experience opportunity during Enrichment Week Work-based experience- employer engagement Provider Engagement -HE, Apprenticeships Apprenticeship Support and Knowledge- Information and Support UCAS assemblies and application support UCAS fair at Kent University Careers Fair
Year 13	1:1 Mock Interviews Parental next step meetings Employer engagement Work-based experience- employer engagement Provider Engagement -HE – visit Provider Engagement -HE Apprenticeship Support and Knowledge- Information and Support

Please speak to our Careers Leader to identify the most suitable opportunity for you. Alternatively, you are welcome to offer an additional opportunity to our students.

Premises and facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader, who will ensure that this is made available to students.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Safeguarding

Safeguarding and promoting the welfare of children is everyone's responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child centred. This means that they should consider, at all times, what is in the best interests of the child.

Wye School facilitates a whole school approach to safeguarding. Any concerns should be raised as soon as possible with the supervising member of staff. Please refer to our [Safeguarding Policy](#) for further information.